

Production 15-16-1

Approved For Release 2001/08/08 : CIA-RDP79-01154A000200090036-1

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7 September 1965

MEMORANDUM FOR: Deputy Director for Intelligence

SUBJECT: Estimated Man-hours and Costs for
Production of the Indochina Map Folio

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1. The production of this folio involved personnel from the Cartography Division, the main Admin Plant, and [REDACTED] PSD. All told 63 persons played a major role in its production. Many of these people put in long hours and contributory overtime in order to meet the rigid schedule necessary to complete the project. In the Cartography Division, 2,831 man-hours of regular time and 1,043 overtime hours, making a total of 3,874 man-hours, were used in this project. At an average estimated cost of \$4.00 per hour, the Cartography Division labor cost of this project approximated \$15,496 (includes prorated cost of approximately 400 contributed man-hours overtime).

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2. Cost and man-hours actually used in PSD are not available at this time. However, rough estimates have been secured from the reproduction plants as follows:

a. The main Admin Plant printed 72,750 copies of both versions of the map. These copies are available in the form of folios and loose-leaf from the Map Library.

b. Under PSD contract, 31 large and 21 small special hard cover bindings were prepared at a cost of \$1,100. These included the special copies for the President.

c. The main Admin Plant estimates that it cost between \$12,000 and \$15,000 to print the 72,750 copies. This estimate is at a per map cost of \$400 to \$500 and includes all labor, materials, and handling charges.

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d. The printing of the covers of the paper folios and their assembly was done at the [REDACTED] Plant. Actual charges, including labor, materials and handling costs, were indicated to be \$1,951.

3. The National Archives prepared the laminations for the deluxe folios at an estimated cost of \$600.

4. Summary of man-hours and costs.

	<u>Man-hours</u>	<u>Approximate Cost</u>
Cartography Division	3,874	\$15,496
Printing and Services Division	?	\$12,000 to \$15,000 (estimated)
PSD Contract for Deluxe Binders		\$ 1,100 (actual cost)
PSD Cost for Printing Covers and Assembly of paper bound folios	?	\$ 1,951 (actual cost)
Laminations - National Archives	?	\$ 600 (estimated)
Total Estimated Cost		\$31,147 to \$34,147

5. It should be realized that the production of this folio, relative to the man-hours used, was accomplished by laying aside, or delaying, less important work and that all requirements either previously levied or requested during the progress of the project were accepted and either completed or are now in progress. Admittedly, some components suffered delays in their work, but this situation existed in the reproduction plants as well. In all plants, everything of lesser importance was laid aside to push this project through in an expeditious manner.

6. The project at this time filled a vital need in the Intelligence Community for up-to-date information as portrayed in this folio. Much of this work would have been necessary and

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the Cartography Division, as well as the reproduction plants, would have committed man-hours and materials to produce similar maps if the folio project had not been undertaken. It has provided the Map Library with basic information needed to fill the numerous requests received daily on the Indochina area.

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Director of Basic Intelligence

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25X1A9a OD/OBI: [REDACTED] JABrammell:mjc/5061
(7 September 1965)

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